

DATA PRIVACY NOTICE

Kimpton Parish Council

1. Your personal data — what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

2. Who are we?

The Parish Clerk is the data controller (contact details below). This means the Parish Clerk decides how your personal data is processed and for what purposes.

3. How do we process your personal data?

The Kimpton Parish Council complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To enable us to provide a voluntary service for the benefit of the public in the Parish of Kimpton
- To administer membership records, Electoral Roll and magazine subscriptions;
- To promote the interests of the Parish Council.
- To manage and communicate with our contractors, members and volunteers.
- To maintain our own accounts and records.
- To inform you of news, events, activities and services in the parish of Kimpton

4. What is the legal basis for processing your personal data?

- Explicit consent of the data subject (yourself) so that we can keep you informed about news, events, activities and services, process your gift aid donations and keep you informed about diocesan events.
- Processing is carried out by a not-for-profit body with a political, philosophical, religious or trade union aim provided: o the processing relates only to members or former members (or those who have regular contact with it in connection with those purposes); and o there is no disclosure to a third party without consent.